


APPENDIX A

MY JOURNEY HOME

FUNCTIONAL REQUIREMENTS CHECKLIST

The following functional requirements represent high-level functions required of any future My Journey Home (MJH) solution. They are not intended to be comprehensive, and shall only be construed within the framework of the County's research under this RFI.

#	FUNCTIONAL REQUIREMENT	Yes	No	Comments
MJH Solution				
1	The MJH solution is Criminal Justice Information Services (CJIS) and Health Insurance Portability and Accountability Act (HIPAA) compliant.			
2	When entering a new, or editing an existing record, the Reporting Person (RP) enters a secondary contact source (e.g., caretaker) in designated entry fields.			
3	The RP can assign another public user access/rights to edit/manage the Subject Person's (SP) record.			
4	The MJH solution is capable of sending automatic notifications (e.g., structured emails) to a RP.			
5	The MJH solution's notifications request for a RP to continue enrollment, with or without updating the record, when their enrollment record exceeds a defined period of time (e.g., six months).			
6	The MJH solution's notifications request for a RP to purge a SP's record (e.g., due to a SP no longer living in Los Angeles County).			
7	The MJH solution assigns the enrollment record to a specific Law Enforcement (LE) station/agency and/or Board of Supervisor's District number, based upon the SP's address.			

#	FUNCTIONAL REQUIREMENT	Yes	No	Comments
8	The MJH solution is capable of capturing and storing First Responder's Global Positioning System (GPS) coordinates at the time of search on the Mobile application.			
9	The MJH solution is capable of utilizing geo-location to autocomplete an address form entry.			
10	The MJH solution provides administrative reports that separate enrollment records based on LE station/agency districts.			
11	<p>The MJH solution supports Child ID capabilities.</p> <ul style="list-style-type: none"> - Capture biometrics Print Child ID Card  <p>Child ID App Brochure.pdf</p>			
12	The MJH solution's mobile application accepts fingerprints, face, and/or iris for biometric identification searches.			
13	The MJH solution includes search algorithms for the different biometric modalities.			
14	The MJH solution is capable of sending automatic notifications (e.g., structured emails) to a RP when a SP of a record is marked as "found" or "located."			
Browser-based Software				
15	When uploading a subject's facial photo using the public-facing website for online-enrollment, the MJH solution is capable of identifying poor photo quality and, as such, triggers an alert to the RP that a better-quality photo is suggested, recommending alternatives (e.g., bringing the subject to a MJH Kiosk).			

#	FUNCTIONAL REQUIREMENT	Yes	No	Comments
16	The MJH solution's public and private website is capable of being dynamically displayed on various screens using responsive and mobile-first framework architecture.			
17	The MJH solution's software allows specifically defined fields (e.g., phone numbers, email addresses, contact names, etc.) to be dynamically added with a defined upper limit per field TBD later.			
18	The MJH solution's software allows users to create a group where they can invite other users to join.			
19	The MJH solution's software allows a record to be assigned a user as a manager or a group.			
20	The MJH solution's internal website is capable of text field searches utilizing fuzzy data matching logic.			
21	The MJH solution's software allows administrators to add/remove/modify fields displayed on its webpages and mobile application.			
Kiosks				
22	The MJH solution's kiosks are capable of capturing multiple biometrics (e.g., fingerprint, face, iris).			
23	The MJH solution's kiosks are capable of auto-height adjustment for hands-free photographing of the SP.			
24	The MJH solution's kiosks are capable of printing to an ID-card type of printer.			